

Bristol Borough School District

450 Beaver Street

Bristol, PA 19007

Dr. Broadus Davis

Superintendent

Julie Balcer

Elementary Principal

Danielle Leyrer

Vice-Principal



Federal Programs Complaint Procedure (2024-2025)

Dear Parent/ Guardian,

The *Every Student Succeeds Act of 2015* (ESSA) legislation requires state educational agencies to adopt written procedures to resolve any complaint alleging violations of the law in the administration of programs.

The Bristol Borough School District provides its own Title 1 services at Snyder-Girotti Elementary School. If you have concerns regarding the implementation of the Title 1 program, the following procedures should be followed:

1. Contact your child's Title 1 teacher to determine if your concerns can be addressed.
2. Contact Mrs. Balcer, Title 1 Coordinator, Bristol Borough School District, at 215-781-1000 ext. 1026. Mrs. Balcer will be the district's contact person to resolve any issues.
3. If you are unable to resolve your concern with Mrs. Balcer, you have the right to file a written, signed statement with the Pennsylvania Department of Education, Federal Programs Division, 333 Market Street, Harrisburg, PA 17126. The statement should include the federal statute or regulation you believe has been violated under ESSA.

Respectfully,

Julie Balcer

Elementary Principal

& Federal Programs Coordinator

Superintendent's Office

Telephone 215.781.1000 ext. 1010

Elementary Office

Telephone 215.781.1000 ext. 1020